

USEIR data request and use policy

Mission statement

The USEIR collects data to guide injury prevention and management, and, under certain guidelines, makes the data available for researchers.

Guidelines to request and use USEIR data

In order to maximize the time and efficiency of the USEIR Central Office's personnel and to assure consistency in disseminating the information, the following procedures should be followed. *We hope that you accept the intention behind these guidelines: prevention of dissemination of incorrect/substandard information or the use of USEIR data without proper recognition. Please also understand that the Central Office is flooded by requests while the resources are limited; while every effort will be made to help all those seeking information, researchers must understand that projects have to be prioritized*

1) The data request must be submitted in writing to the Research Director. The request is in the form of filling out, and sending in, the attached questionnaire.

2) Upon completion of the project, the researchers have to send the manuscript/text slides to the USEIR Central Office to be approved by the Executive Committee. No project may be submitted/presented without such an approval. The Executive Committee, acting in a way similar to that of an Editor-in-Chief of a journal, retains the right to deny permission should the quality of the product be deemed insufficient or substandard. Every effort will be made in such cases to help the researchers to improve the product.

3) In every publication/presentation/media interview/handout etc., appropriate credit to the USEIR must be given, using the following language:

"Data provided by the United States Eye Injury Registry, through funding by the Helen Keller Foundation, Birmingham, Alabama, USA."

4) Please notify the Central Office when the project has been presented so that this information can be included in the USEIR archives.

USEIR data request questionnaire

Please type all information

Names of authors:

First/corresponding author _____

Coauthor _____

Coauthor _____

Coauthor _____

Institution of first author _____

Name of state/country Registry _____

Data requested - please use separate sheet/s to submit your questions.

Do not use general questions such as "EPIDEMIOLOGY OF INJURIES TO YOUNG PEOPLE" since these are meaningless for the person responding to your questions. Ask the very specific questions that you want answered in your project, such as "1) HOW MANY PEOPLE UNDER THE AGE OF 18 AND 2) WHAT PERCENT DOES IT REPRESENT AMONG THE 3) TOTAL ENTRIES IN THE DATABASE IN THE STUDY PERIOD, SUSTAINED INJURY BETWEEN JANUARY 1, 1990, AND DECEMBER 31, 1991."

How/where will you use the data? Please circle all applicable and specify if possible

Presentation (where _____)

Publication (journal _____)

Media/public? _____

Other _____

Not known yet

What is deadline for the project? _____

How do you see actual completion of the project once data have been supplied?

A) _____ Most of the work to be done by the Researchers requesting the information with little help from USEIR personnel

B) _____ Researchers requesting the information would share the work roughly equally with USEIR personnel, with _____ Researchers requesting the information _____ USEIR personnel taking the lead

C) _____ Most of the work done by USEIR personnel

If the Researchers expect USEIR personnel to make substantial contributions to the project [options B) or C)], the latter are expected to be included as co-authors.